

Schedule 1 – Specification

Part A Requirements Overview

Healthcare Soft Facilities Management Services Framework Contract RM6331

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# **Purpose**

* 1. The purpose of this Specification is to set the scope of the Deliverables (e.g. Goods and Services) that the Supplier will be required to make available to all Buyer(s) under the lotting structure of this Framework Contract, and to provide a description of what the Deliverables will entail, together with the specific standards applicable.
  2. This document is set up in three parts:
     1. Part A provides an overview of the requirements including background information relating to the Buyer and the requirements;
     2. Part B contains the contract management requirements that apply to all Lots; and
     3. Part C contains the requirements and Standards for each Lot including any Buyer specific requirements.
  3. For the purposes of this Framework Contract, all services are deemed to be Core Services and Suppliers should be capable of delivering all services specified within each Lot as well as those requirements set out in Framework Schedule 1 – Specification, Part B Contract Management.
  4. Suppliers should note that for Framework purposes, Framework rates shall be supplied for those service requirements detailed as Core Services. Service requirements noted as Additional Services shall not be priced at a Framework level.
  5. Within the scope of each Lot, Buyer(s) can request at the Call-Off stage to supplement the Core Services provided, with none, one, some or all of the Additional Services detailed in each Lot.
  6. Buyers will confirm their specific requirements at the Call-Off stage, in accordance with the Call-Off Procedure set out in Framework Schedule 7.

# **Standards**

* 1. All the FM Standards and processes that the Supplier shall comply with as part of the Healthcare Soft Facilities Management Services Framework Contract (RM6331) are detailed within Appendix A of each Service Specification.

# **Government Buying Standards**

* 1. The Supplier will fully comply with all aspects of the Government Buying Standards.
  2. Government Buying Standards have been designed to help government departments and public sector organisations deliver sustainable procurement by providing minimum and best practice standards. The Government Buying Standards detailed below are relevant to this procurement as they provide the standard that Suppliers must adhere to when purchasing items for hire by Buyer(s), and for when purchasing items for the provision of the Services. The Government Buying Standards for products can be accessed online at: <https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs>.
  3. All central Government departments and their related organisations are required to meet the mandatory Government Buying Standards when buying goods and services in the product groups covered on this site.
  4. It is acknowledged that systems of management mean that unused or not fully-used service related items destination is landfill. The next revision of the Government Buying Standards will therefore be predicated on putting in place good management systems, specifying durable products and reusing where possible.
  5. The Supplier will actively support the Government Buying Standards (existing and any new or emergent, or updated standards) by improving compliance with relevant standards and working towards achieving best practice standards throughout the duration of the Framework Contract and any Call-Off Contracts.

## Government Policy

* 1. The Supplier will work with Crown Commercial Service to actively support current and emerging United Kingdom government initiatives throughout the duration of this Framework Contract and any Call-Off Contracts.

# **Continuous Improvement**

* 1. Information can be found at Call-Off Schedule 3 – Continuous Improvement, for example requirements in relation to gainshare.

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